

STN	Bezpečnosť spoločnosti. Systémy kontinuity riadenia. Požiadavky (ISO 22301: 2012).	STN EN ISO 22301 83 5002
------------	---	--

Societal security - Business continuity management systems - Requirements (ISO 22301:2012)

Táto norma obsahuje anglickú verziu európskej normy.
This standard includes the English version of the European Standard.

Táto norma bola oznámená vo Vestníku ÚNMS SR č. 11/14

Obsahuje: EN ISO 22301:2014, ISO 22301:2012

119858

Úrad pre normalizáciu, metrológiu a skúšobníctvo SR, odbor SÚTN, 2014
Podľa zákona č. 264/1999 Z. z. v znení neskorších predpisov sa môžu slovenské technické normy rozmnožovať a rozširovať iba so súhlasom Úradu pre normalizáciu, metrológiu a skúšobníctvo SR.

EUROPEAN STANDARD

EN ISO 22301

NORME EUROPÉENNE

EUROPÄISCHE NORM

July 2014

ICS 03.100.01

English Version

**Societal security - Business continuity management systems -
Requirements (ISO 22301:2012)**Sécurité sociétale - Systèmes de management de la
continuité d'activité - Exigences (ISO 22301:2012)Sicherheit und Schutz des Gemeinwesens -
Aufrechterhaltung der Betriebsfähigkeit - Anforderungen
(ISO 22301:2012)

This European Standard was approved by CEN on 17 July 2014.

CEN members are bound to comply with the CEN/CENELEC Internal Regulations which stipulate the conditions for giving this European Standard the status of a national standard without any alteration. Up-to-date lists and bibliographical references concerning such national standards may be obtained on application to the CEN-CENELEC Management Centre or to any CEN member.

This European Standard exists in three official versions (English, French, German). A version in any other language made by translation under the responsibility of a CEN member into its own language and notified to the CEN-CENELEC Management Centre has the same status as the official versions.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.

EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG**CEN-CENELEC Management Centre: Avenue Marnix 17, B-1000 Brussels**

Contents	Page
Foreword.....	3

Foreword

The text of ISO 22301:2012 has been prepared by Technical Committee ISO/TC 223 "Societal security" of the International Organization for Standardization (ISO) and has been taken over as EN ISO 22301:2014 by Technical Committee CEN/TC 391 "Societal and Citizen Security" the secretariat of which is held by NEN.

This European Standard shall be given the status of a national standard, either by publication of an identical text or by endorsement, at the latest by January 2015, and conflicting national standards shall be withdrawn at the latest by January 2015.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN [and/or CENELEC] shall not be held responsible for identifying any or all such patent rights.

According to the CEN-CENELEC Internal Regulations, the national standards organizations of the following countries are bound to implement this European Standard: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

Endorsement notice

The text of ISO 22301:2012 has been approved by CEN as EN ISO 22301:2014 without any modification.

STN EN ISO 22301: 2014
**INTERNATIONAL
STANDARD**

**ISO
22301**

First edition
2012-05-15

Corrected version
2012-06-15

**Societal security — Business continuity
management systems — Requirements**

Sécurité sociétale — Gestion de la continuité des affaires — Exigences



Reference number
ISO 22301:2012(E)

© ISO 2012



COPYRIGHT PROTECTED DOCUMENT

© ISO 2012

All rights reserved. Unless otherwise specified, no part of this publication may be reproduced or utilized in any form or by any means, electronic or mechanical, including photocopying and microfilm, without permission in writing from either ISO at the address below or ISO's member body in the country of the requester.

ISO copyright office
Case postale 56 • CH-1211 Geneva 20
Tel. + 41 22 749 01 11
Fax + 41 22 749 09 47
E-mail copyright@iso.org
Web www.iso.org

Published in Switzerland

Contents

Page

Foreword	iv
0 Introduction.....	v
0.1 General.....	v
0.2 The Plan-Do-Check-Act (PDCA) model.....	v
0.3 Components of PDCA in this International Standard.....	vi
1 Scope.....	1
2 Normative references.....	1
3 Terms and definitions.....	1
4 Context of the organization.....	8
4.1 Understanding of the organization and its context.....	8
4.2 Understanding the needs and expectations of interested parties.....	9
4.3 Determining the scope of the business continuity management system.....	9
4.4 Business continuity management system.....	10
5 Leadership.....	10
5.1 Leadership and commitment.....	10
5.2 Management commitment.....	10
5.3 Policy.....	11
5.4 Organizational roles, responsibilities and authorities.....	11
6 Planning.....	12
6.1 Actions to address risks and opportunities.....	12
6.2 Business continuity objectives and plans to achieve them.....	12
7 Support.....	12
7.1 Resources.....	12
7.2 Competence.....	13
7.3 Awareness.....	13
7.4 Communication.....	13
7.5 Documented information.....	14
8 Operation.....	15
8.1 Operational planning and control.....	15
8.2 Business impact analysis and risk assessment.....	15
8.3 Business continuity strategy.....	16
8.4 Establish and implement business continuity procedures.....	17
8.5 Exercising and testing.....	19
9 Performance evaluation.....	19
9.1 Monitoring, measurement, analysis and evaluation.....	19
9.2 Internal audit.....	20
9.3 Management review.....	21
10 Improvement.....	22
10.1 Nonconformity and corrective action.....	22
10.2 Continual improvement.....	23
Bibliography.....	24

Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

International Standards are drafted in accordance with the rules given in the ISO/IEC Directives, Part 2.

The main task of technical committees is to prepare International Standards. Draft International Standards adopted by the technical committees are circulated to the member bodies for voting. Publication as an International Standard requires approval by at least 75 % of the member bodies casting a vote.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights.

ISO 22301 was prepared by Technical Committee ISO/TC 223, *Societal security*.

This corrected version of ISO 22301:2012 incorporates the following corrections:

- first list in 6.1 changed from a numbered to an unnumbered list;
- commas added at the end of list items in 7.5.3 and 8.3.2;
- bibliography items [19] and [20] separated, which were merged in the original;
- font size adjusted in several places.

koniec náhľadu – text ďalej pokračuje v platenej verzii STN