

STN	Bezpečnosť obyvateľstva a spoločnosti. Usmernenie na manažovanie bezpečnosti v zdravotníckych zariadeniach.	STN P CEN/TS 16850 83 0010
------------	--	--

Societal and Citizen Security - Guidance for managing security in healthcare facilities

Táto norma obsahuje anglickú verziu európskej normy.
This standard includes the English version of the European Standard.

Táto norma bola oznámená vo Vestníku ÚNMS SR č. 03/16

Táto predbežná STN je určená na overenie. Pripomienky zasielajte ÚNMS SR najneskôr do septembra 2017.

Obsahuje: CEN/TS 16850:2015

122524

ICS 13.310; 91.040.10; 11.020

English Version

Societal and Citizen Security - Guidance for managing security in healthcare facilities

Sécurité sociétale du citoyen - Lignes directrices pour gérer la sécurité dans les établissements de santé

Schutz und Sicherheit der Bürger - Leitfaden für das Sicherungsmanagement in Gesundheitseinrichtungen

This Technical Specification (CEN/TS) was approved by CEN on 27 July 2015 for provisional application.

The period of validity of this CEN/TS is limited initially to three years. After two years the members of CEN will be requested to submit their comments, particularly on the question whether the CEN/TS can be converted into a European Standard.

CEN members are required to announce the existence of this CEN/TS in the same way as for an EN and to make the CEN/TS available promptly at national level in an appropriate form. It is permissible to keep conflicting national standards in force (in parallel to the CEN/TS) until the final decision about the possible conversion of the CEN/TS into an EN is reached.

CEN members are the national standards bodies of Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and United Kingdom.



EUROPEAN COMMITTEE FOR STANDARDIZATION
COMITÉ EUROPÉEN DE NORMALISATION
EUROPÄISCHES KOMITEE FÜR NORMUNG

CEN-CENELEC Management Centre: Avenue Marnix 17, B-1000 Brussels

Contents	Page
European foreword.....	4
Introduction	5
1 Scope	6
2 Terms and definitions	6
3 General guidance	6
3.1 Approach	6
3.2 Context of the HCF security management	6
3.3 Compliance with national legislation	7
3.4 Risk management	7
3.5 Leadership	8
3.5.1 General	8
3.5.2 Organization of roles, responsibilities and authority	8
3.6 Establishment of a security management policy	9
3.7 Security Management Plan (SMP)	9
3.8 Interfacing with other management systems	10
4 Operational guidance	10
4.1 Organization (General procedures)	10
4.1.1 Controlled areas	10
4.1.2 Access control	10
4.1.3 Secure storage	12
4.1.4 Facility restricted access (emergency lockdown)	12
4.1.5 Car park and vehicle control	13
4.2 People	13
4.2.1 Staff	13
4.2.2 Visitors	18
4.2.3 Patients	19
4.3 Facilities and technology (infrastructure and access system)	22
4.3.1 Design and construction	22
4.3.2 Physical security	23
4.3.3 Fences and walls	23
4.3.4 Closed circuit TV (CCTV)	23
4.3.5 Identity cards	24
4.3.6 Technologies and alarm systems	24
4.3.7 Control rooms	25
4.3.8 Accommodation for patients with protective status or prisoners	25
4.3.9 Security signage	25
4.3.10 Alternative entries	26
4.3.11 Operating (surgery) rooms security	26
4.3.12 Emergency unit security	26
4.3.13 Burglar and intruder resistant areas	27
4.3.14 Personal attack alarms (Panic alarms)	28
4.3.15 Cash and other monetary processing systems	28
4.4 Security incident response	30
4.4.1 General	30
4.4.2 Criteria	30
4.4.3 Minimizing possibility of recurrence	31
4.4.4 Reports and statistics	31

4.4.5	Incident report	31
4.4.6	Interfacing with first responders and emergency management.....	31
4.4.7	Targeted violence	32
4.5	Plans for special cases.....	33
4.5.1	Child abduction	33
4.5.2	CBRN incident response	33
4.5.3	Prisoner patients	33
4.5.4	Offensive weapons and other dangerous equipment.....	33
4.5.5	Active shooter	34
4.5.6	Drug diversion and security of CBRNE substances.....	35
4.5.7	Vehicle and aircraft security	36
4.5.8	Media.....	36
5	Performance evaluation.....	37
5.1	General	37
5.2	Management review	37
6	Exercise and testing.....	37
	Bibliography	39

European foreword

This document (CEN/TS 16850:2015) has been prepared by Technical Committee CEN/TC 391 “Societal and Citizen Security”, the secretariat of which is held by NEN.

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. CEN [and/or CENELEC] shall not be held responsible for identifying any or all such patent rights.

According to the CEN-CENELEC Internal Regulations, the national standards organizations of the following countries are bound to announce this Technical Specification: Austria, Belgium, Bulgaria, Croatia, Cyprus, Czech Republic, Denmark, Estonia, Finland, Former Yugoslav Republic of Macedonia, France, Germany, Greece, Hungary, Iceland, Ireland, Italy, Latvia, Lithuania, Luxembourg, Malta, Netherlands, Norway, Poland, Portugal, Romania, Slovakia, Slovenia, Spain, Sweden, Switzerland, Turkey and the United Kingdom.

Introduction

Security of healthcare facilities is very important for effective and high quality medical treatment. It is a very wide area and the primary objective of this Technical Specification (TS) is to provide all responsible persons, within healthcare facility, with guidelines on how to manage security.

This is not a management system standard. This TS is giving an opportunity to be more specific in proposed security measures, which leads to better security of healthcare facility staff, patient and other people, who are visiting such a facility. There is also an important fact that this TS is not a closed project and we are expecting further development of this document.

Management of security in healthcare facilities is a dynamic process and this TS proposes guidelines, which help responsible persons have a choice from different techniques for how to improve security.

It is important to emphasize that across the European Union there are several regulatory and legislative limitations for use of security techniques and technologies, so it is important to take these limitations into account. Use of the guidelines may vary based on the health care system in each country of the European Union.

1 Scope

This Technical Specification provides guidance for managing security in healthcare facilities. It covers the protection of people, critical processes, assets and information against security threats.

This Technical Specification applies to hospitals and places that provide healthcare services, such as - but not limited to - psychiatric clinics, homes for the elderly and institutions for the handicapped. It also applies to self-employed practicing healthcare professionals. It does not apply to occupational health and safety and fire safety.

This Technical Specification is not a management system standard. However it can be applied as part of a management system, such as with EN ISO 9001.

koniec náhľadu – text ďalej pokračuje v platenej verzii STN