

STN	Informačné technológie Elektronické zisťovanie Časť 3: Kódex postupov pre elektronické zisťovanie	STN ISO/IEC 27050-3 97 4145
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Information technology
Electronic discovery
Part 3: Code of practice for electronic discovery

Technologies de l'information
Découverte électronique
Partie 3: Code de pratique pour la découverte électronique

Táto slovenská technická norma obsahuje anglickú verziu medzinárodnej normy ISO/IEC 27050-3: 2020 a má postavenie oficiálnej verzie.

This Slovak standard includes the English version of the International standard ISO/IEC 27050-3: 2020 and has the status of the official version.

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Anotácia

Tento dokument poskytuje návod pre technických a netechnických pracovníkov na úrovniach vyššieho manažmentu v rámci organizácie vrátane tých, ktorí sú zodpovední za súlad so zákonnými a regulačnými požiadavkami a priemyselnými normami.

Popisuje, ako môžu títo pracovníci identifikovať a prevziať zodpovednosť za riziká súvisiace s elektronickým zisťovaním, nastaviť politiku a dosiahnuť súlad s príslušnými externými a internými požiadavkami. Tiež navrhuje, ako vytvoriť takéto politiky vo forme, ktorá môže informovať riadenie procesu. Okrem toho poskytuje návod, ako implementovať a kontrolovať elektronické zisťovanie v súlade s politikami.

Národný predhovor

Normatívne referenčné dokumenty

Nasledujúce dokumenty, celé alebo ich časti, sú v tomto dokumente normatívnymi odkazmi a sú nevyhnutné pri jeho používaní. Pri datovaných odkazoch sa použije len citované vydanie. Pri nedatovaných odkazoch sa použije najnovšie vydanie citovaného dokumentu (vrátane všetkých zmien).

POZNÁMKA 1. – Ak bola medzinárodná publikácia zmenená spoločnými modifikáciami, čo je indikované označením (mod), použije sa príslušná EN/HD.

POZNÁMKA 2. – Aktuálne informácie o platných a zrušených STN možno získať na webovom sídle www.unms.sk.

ISO/IEC 27000 prijatá ako STN EN ISO/IEC 27000 Informačné technológie. Bezpečnostné metódy. Systémy riadenia informačnej bezpečnosti. Prehľad a slovník (ISO/IEC 27000) (36 9789)

ISO/IEC 27050-1 prijatá ako STN ISO/IEC 27050-1 Informačné technológie. Elektronické zisťovanie. Časť 1: Prehľad a koncepty (97 4145)

ISO/IEC 38500 prijatá ako STN ISO/IEC 38500 Korporátna governancia informačných technológií (36 9791)

Vypracovanie slovenskej technickej normy

Spracovateľ: Úrad pre normalizáciu, metrológiu a skúšobníctvo SR, Bratislava

Technická komisia: TK 37 Informačné technológie

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Foreword

ISO (the International Organization for Standardization) and IEC (the International Electrotechnical Commission) form the specialized system for worldwide standardization. National bodies that are members of ISO or IEC participate in the development of International Standards through technical committees established by the respective organization to deal with particular fields of technical activity. ISO and IEC technical committees collaborate in fields of mutual interest. Other international organizations, governmental and non-governmental, in liaison with ISO and IEC, also take part in the work.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular, the different approval criteria needed for the different types of document should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO and IEC shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents) or the IEC list of patent declarations received (see <http://patents.iec.ch>).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation of the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see www.iso.org/iso/foreword.html.

This document was prepared by Technical Committee ISO/IEC JTC 1, *Information technology*, Subcommittee SC 27, *Information security, cybersecurity and privacy protection*.

This second edition cancels and replaces the second edition (ISO/IEC 27050-3:2017), which has been technically revised.

The main changes compared to the previous edition are as follows:

- the title has been updated;
- the publication date of ISO/IEC 27050-1 has been updated.

A list of all parts in the ISO/IEC 27050 series can be found on the ISO website.

Any feedback or questions on this document should be directed to the user's national standards body. A complete listing of these bodies can be found at www.iso.org/members.html.

ISO/IEC 27050-3:2020(E)**Introduction**

This document provides requirements and recommendations associated with the electronic discovery process elements described in ISO/IEC 27050-1. The requirements and recommendations are expected to be useful for both technical and non-technical personnel involved in some or all of the electronic discovery activities. Additional materials are provided to help organizations better understand the objectives associated with each electronic discovery process element and considerations to avoid failures, which can mitigate risk and expense if electronic discovery becomes an issue.

Electronic discovery often serves as a driver for investigations, as well as evidence acquisition and handling activities (covered in ISO/IEC 27037). In addition, the sensitivity and criticality of the data sometimes necessitate protections like storage security to guard against data breaches (covered in ISO/IEC 27040).

Information technology — Electronic discovery —

Part 3:

Code of practice for electronic discovery

1 Scope

This document provides requirements and recommendations on activities in electronic discovery, including, but not limited to, identification, preservation, collection, processing, review, analysis and production of electronically stored information (ESI). In addition, this document specifies relevant measures that span the lifecycle of the ESI from its initial creation through to final disposition.

This document is relevant to both non-technical and technical personnel involved in some or all of the electronic discovery activities. It is important to note that the user is expected to be aware of any applicable jurisdictional requirements.

2 Normative references

The following documents are referred to in the text in such a way that some or all of their content constitutes requirements of this document. For dated references, only the edition cited applies. For undated references, the latest edition of the referenced document (including any amendments) applies.

ISO/IEC 27000, *Information technology — Security techniques — Information security management systems — Overview and vocabulary*

ISO/IEC 27050-1:2019, *Information technology — Electronic discovery — Part 1: Overview and concepts*

koniec náhľadu – text ďalej pokračuje v platenej verzii STN