

STN	Udržateľné obstarávanie Usmernenie	STN ISO 20400 01 0119
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Sustainable procurement
Guidance

Achats responsables
Lignes directrices

Nachhaltiges Beschaffungswesen
Leitfaden

Táto slovenská technická norma obsahuje anglickú verziu medzinárodnej normy ISO 20400: 2017 a má postavenie oficiálnej verzie.

This Slovak standard includes the English version of the International standard ISO 20400: 2017 and has the status of the official version.

140338

Úrad pre normalizáciu, metrológiu a skúšobníctvo Slovenskej republiky, 2025
Slovenská technická norma a technická normalizačná informácia je chránená zákonom č. 60/2018 Z. z. o technickej normalizácii v znení neskorších predpisov.

Anotácia

Tento dokument poskytuje organizáciám návod na integráciu trvalej udržateľnosti v rámci obstarávania, ako je opísané v ISO 26000 nezávisle od ich činnosti alebo veľkosti. Je určený pre zainteresované strany, ktoré sú zapojené do obstarávacích rozhodnutí a procesov, alebo sú nimi ovplyvnené.

Každá organizácia má environmentálne, sociálne a ekonomické dopady.

Obstarávanie je silným nástrojom pre organizácie, ktoré sa chcú správať zodpovedne a prispievať k trvalo udržateľnému rozvoju a dosahovaniu cieľov OSN v oblasti udržateľného rozvoja. Začlenením udržateľnosti do politík a postupov obstarávania, vrátane dodávateľských reťazcov, môžu organizácie riadiť riziká (vrátane príležitostí) pre trvalo udržateľný environmentálny, sociálny a ekonomický rozvoj.

Udržateľné obstarávanie predstavuje príležitosť poskytnúť organizácii väčšiu hodnotu zlepšením produktivity, hodnotením hodnoty a výkonu, umožnením komunikácie medzi nákupcami, dodávateľmi a všetkými zainteresovanými stranami a podporou inovácií.

Poskytuje pochopenie:

- čo je udržateľné obstarávanie;
- aké sú vplyvy a úvahy na udržateľnosť v rámci rôznych aspektov činnosti obstarávania:
 - politika;
 - stratégia;
 - organizácia;
 - proces;
- ako realizovať trvalo udržateľné obstarávanie.

Tento dokument je použiteľný pre akúkoľvek organizáciu, verejnú alebo súkromnú, bez ohľadu na jej veľkosť a umiestnenie. Je určený na pochopenie pre všetky zainteresované strany, ktoré sa zúčastňujú na rozhodnutiach a procesoch obstarávania alebo sú nimi ovplyvnené. Implementácia tohto dokumentu berie do úvahy konkrétny kontext a charakteristiky každej organizácie a prispôbuje aplikáciu konceptov veľkosti organizácie. Prijatie tohto dokumentu veľkými organizáciami podporuje príležitosti pre malé a stredné organizácie v ich dodávateľských reťazcoch.

Národný predhovor

Obrázky a matematické výrazy v tejto STN sú prevzaté z elektronických podkladov dodaných z ISO, © 2017 ISO, ref. č. ISO 20400: 2017 E.

Normatívne referenčné dokumenty

V tomto dokumente sa nenachádzajú žiadne referenčné dokumenty.

Vypracovanie

Spracovateľ: Úrad pre normalizáciu, metrológiu a skúšobníctvo Slovenskej republiky, Bratislava

Technická komisia: TK 37 Informačné technológie

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Foreword

ISO (the International Organization for Standardization) is a worldwide federation of national standards bodies (ISO member bodies). The work of preparing International Standards is normally carried out through ISO technical committees. Each member body interested in a subject for which a technical committee has been established has the right to be represented on that committee. International organizations, governmental and non-governmental, in liaison with ISO, also take part in the work. ISO collaborates closely with the International Electrotechnical Commission (IEC) on all matters of electrotechnical standardization.

The procedures used to develop this document and those intended for its further maintenance are described in the ISO/IEC Directives, Part 1. In particular the different approval criteria needed for the different types of ISO documents should be noted. This document was drafted in accordance with the editorial rules of the ISO/IEC Directives, Part 2 (see www.iso.org/directives).

Attention is drawn to the possibility that some of the elements of this document may be the subject of patent rights. ISO shall not be held responsible for identifying any or all such patent rights. Details of any patent rights identified during the development of the document will be in the Introduction and/or on the ISO list of patent declarations received (see www.iso.org/patents).

Any trade name used in this document is information given for the convenience of users and does not constitute an endorsement.

For an explanation on the voluntary nature of standards, the meaning of ISO specific terms and expressions related to conformity assessment, as well as information about ISO's adherence to the World Trade Organization (WTO) principles in the Technical Barriers to Trade (TBT) see the following URL: www.iso.org/iso/foreword.html.

This document was prepared by Project Committee ISO/PC 277, *Sustainable procurement*.

In the development of this document, ISO Guide 82 has been taken into account in addressing sustainability issues.

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Introduction

Every organization has environmental, social and economic impacts.

Procurement is a powerful instrument for organizations wishing to behave in a responsible way and contribute to sustainable development and to the achievement of the United Nations Sustainable Development Goals. By integrating sustainability in procurement policies and practices, including supply chains, organizations can manage risks (including opportunities) for sustainable environmental, social and economic development.

Sustainable procurement represents an opportunity to provide more value to the organization by improving productivity, assessing value and performance, enabling communication between purchasers, suppliers and all stakeholders, and by encouraging innovation.

This document assists organizations in meeting their sustainability responsibilities by providing an understanding of:

- what sustainable procurement is;
- what the sustainability impacts and considerations are across the different aspects of procurement activity:
 - policy;
 - strategy;
 - organization;
 - process;
- how to implement sustainable procurement.

[Figure 1](#) presents the structure of this document.

This document is applicable to any organization, public or private, regardless of its size and location. It is intended to be understood by any stakeholder involved in, or impacted by, procurement decisions and processes. The implementation of this document takes into account the particular context and characteristics of each organization, scaling the application of the concepts to suit the size of the organization. The adoption of this document by large organizations promotes opportunities for small and medium-sized organizations in their supply chains.

[Clause 4](#) provides an overview of sustainable procurement. It describes the principles and core subjects of sustainable procurement and examines why organizations undertake sustainable procurement. Important consideration is given to managing risks (including opportunities), addressing adverse sustainability impacts through due diligence, setting priorities, exercising positive influence and avoiding complicity.

[Clause 5](#) provides guidance on how sustainability considerations are integrated at a strategic level within the procurement practices of an organization, to ensure that the intention, direction and key sustainability priorities of the organization are achieved. It is intended to assist top management in defining a sustainable procurement policy and strategy.

[Clause 6](#) describes the organizational conditions and management techniques needed to successfully implement and continually improve sustainable procurement. The organization ensures that such conditions and practices are in place in order to assist individuals with responsibility for the procurement of goods or services integrate sustainability considerations into the procurement process.

[Clause 7](#) addresses the procurement process and is intended for individuals who are responsible for the actual procurement within their organization. It is also of interest to those in associated functions, as it describes how sustainability considerations are integrated into existing procurement processes.

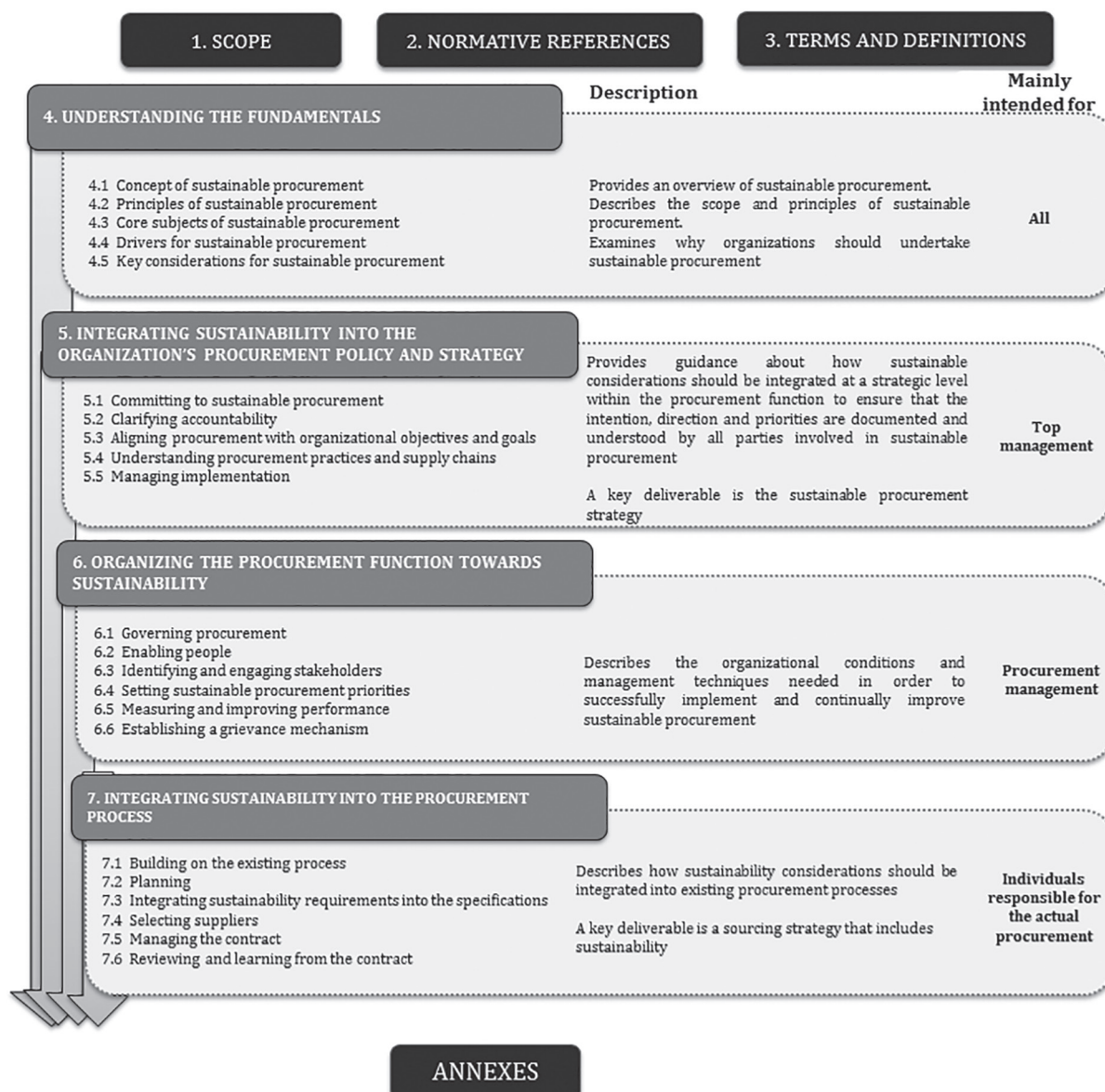


Figure 1 — Schematic view of the content of ISO 20400

Sustainable procurement — Guidance

1 Scope

This document provides guidance to organizations, independent of their activity or size, on integrating sustainability within procurement, as described in ISO 26000. It is intended for stakeholders involved in, or impacted by, procurement decisions and processes.

2 Normative references

There are no normative references in this document.

koniec náhľadu – text ďalej pokračuje v platenej verzii STN